

## Health and Safety Guidelines for School Visits

We hope that you have an enjoyable and worthwhile trip to Eden. We have identified below the main hazards that could affect your visit and we ask that you co-operate fully with us to ensure the safe running of your trip. We have included our COVID-19 control measures. Please study the guidelines below and feel free to contact us if you have any concerns or feedback.

### General Safety Measures

- School staff responsible for the supervision, welfare and behaviour of children at all times.
- Adult leaders should be aware of individuals with specific medical or behavioural conditions.
- It is the lead teacher's responsibility to ensure that staff and children are fully briefed.
- Staff and children are divided into small groups to explore the site.
- Students over the age of 16 can explore independently in small groups. Adult leaders should set up regular rendezvous.
- All adult leaders should carry a list of the children in their group and a means of communicating with the lead teacher.
- Eden Team trained in on-site emergency procedures, safeguarding and in dealing with vulnerable persons.
- Highly trained stewarding team with site-wide radio communications.
- Large number of trained first-aiders.
- As far as possible all school groups are met, given an introduction to Eden which includes a health and safety briefing, and provided with a base room.
- In case of emergency teachers and pupils should contact a member of the Eden Team.

Location	Description of Hazard	Like-lihood	Seriou sness	Control measures in place
Site-wide	Personal injury through slips, trips & falls.	Med	Low	<ul style="list-style-type: none"> <li>• Daily inspection of paths, steps etc.</li> <li>• Mentioned in introductory briefing re appropriate behaviour on site.</li> </ul>
Lakes, ponds, drainage ditches	Possibility of drowning	Low	High	<ul style="list-style-type: none"> <li>• Eden team to give verbal warning if inappropriate behaviour spotted.</li> </ul>
Rainforest Biome	Heat exhaustion	Low	Med	<ul style="list-style-type: none"> <li>• Schools advised on appropriate clothing and drinking water.</li> <li>• Drinking fountains in Biome.</li> <li>• Stewards supervise the Biome.</li> </ul>
Site-wide	<ul style="list-style-type: none"> <li>• Allergic reaction to plants due to touch</li> <li>• Poisoning due to ingestion of poisonous plants</li> </ul>	Low	Med	<ul style="list-style-type: none"> <li>• Verbal warning given in introduction.</li> <li>• Signage discourages picking and touching plants.</li> <li>• Eden hazardous plants manual provides reference in emergency.</li> </ul>
Site-wide	Personal injury from traffic	Low	High	<ul style="list-style-type: none"> <li>• Verbal warning given in introduction.</li> </ul>

				<ul style="list-style-type: none"> <li>• Site-wide vehicle speed restrictions.</li> <li>• Large vehicles escorted on-site.</li> </ul>
Education workshops	<ul style="list-style-type: none"> <li>• Allergic reaction to products used in schools workshops</li> <li>• Food hygiene issues.</li> </ul>	Low	High	<ul style="list-style-type: none"> <li>• No nuts included in any of the products used.</li> <li>• Food transported/stored in airtight containers or wrapped in plastic film.</li> <li>• Verbal check with staff and students prior to using face paint.</li> <li>• Verbal warning to teachers/children.</li> </ul>
Site-wide	Possibility of abduction/assault by member of the public	Low	High	<ul style="list-style-type: none"> <li>• On site Emergency and Vulnerable persons procedures and Safeguarding Policy.</li> <li>• All education staff DBS checked.</li> <li>• School staff responsible for location of their group at all times.</li> </ul>
Workshops and Challenges	Possibility of injury whilst students are engaged in workshop or adventurous activities	Low	Med	<ul style="list-style-type: none"> <li>• Each workshop is carefully planned in advance.</li> <li>• Each workshop is risk assessed and has control measures in place – individual RAs available on request.</li> <li>• Leaders will instruct students how to behave, school staff will assist.</li> </ul>
Ice rink and surround	<p>Possibility of personal injury due to slips, trips and falls.</p> <p>Cuts and injury from ice-skates</p>	Med	Med	<ul style="list-style-type: none"> <li>• Suitable skating boots provided, checked and maintained regularly by trained staff.</li> <li>• Suitable ratios of on-ice staff focused on behaviour and safety of all.</li> <li>• Verbal safety briefing to groups.</li> <li>• Appropriate clothing guidelines given in advance.</li> <li>• Non-slip matting on relevant flooring areas.</li> <li>• Area regularly inspected to address pooling water or other hazards.</li> </ul>
<b>COVID Specific Guidance</b>				
Site-wide	Contracting COVID-19 due to poor social distancing	Med	High	<ul style="list-style-type: none"> <li>• Reminder of the importance of social distancing practices upon arrival.</li> <li>• Dedicated classrooms and toilets in Core Education Centre.</li> <li>• Restricted school numbers to allow a dedicated, appropriately-sized classroom as a base room.</li> <li>• Social distancing maintained between Eden Team and school</li> </ul>

				<p>visitors as far as practicable unless in emergency/first aid situation.</p> <ul style="list-style-type: none"> <li>• Programmes restructured to maximise distancing in our 3 large, well-ventilated classrooms.</li> <li>• One way flow in operation throughout parts of the site for all guests</li> </ul>
Site-wide	Contracting COVID-19 due to due poor hygiene practices	Med	High	<ul style="list-style-type: none"> <li>• Facilitate frequent hand washing / hand sanitisation including on arrival, before and after meals and on return to the classrooms.</li> <li>• Enable catch it, bin it, kill it with additional sanitation stations in the core.</li> <li>• Regular cleaning of our classrooms and gathering space by our logistics team.</li> <li>• Face masks/face coverings strongly recommended for the Eden Project education team in all indoor locations at Eden. The exception to this would be when in one of the classrooms, teaching a school group, <i>if</i> agreed between the school and the education team member first.</li> <li>• Face masks/face coverings for school visitors aged over 11 is strongly recommended in indoor spaces at Eden Project. This includes the gathering space and toilets on the first floor of the Core (schools' area). This excludes the classrooms themselves, where students will not be required to wear them, and the catering venues when they are seated eating/drinking).</li> </ul>
Core Classrooms and gathering space	Contracting COVID-19 due to cross contamination	Med	High	<ul style="list-style-type: none"> <li>• The schools' area has hand sanitisation stations for individuals to use as required.</li> <li>• Where possible doors will be wedged open to minimise the number of touch points for staff and pupils.</li> <li>• Windows in classrooms open during and after use.</li> </ul>

Ice rink and surround	Contracting COVID-19 due to poor social distancing, cross contamination, poor hygiene practices	Med	High	<ul style="list-style-type: none"> <li>• Arrive 'Rink Ready', leaving belongings in the Core.</li> <li>• Use the hand sanitiser stations</li> <li>• Follow the one-way system at the rink</li> <li>• Social distancing between students and the public in off-ice areas.</li> <li>• Face masks strongly recommended in off-ice areas (over 11's only)</li> <li>• Welcome talk from the Ice Stewards.</li> <li>• Reminder to maintain social distancing between students and the ice stewards.</li> <li>• Ice stewards are trained to deal with situations on the ice in a COVID Secure manner.</li> </ul>
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## References

- Health & Safety at Work etc Act (HASAWA) 1974
- Management of Health and Safety at Work Regulations (MHSWR) 1999
- Workplace, Health, Safety and Welfare regulations 1992
- Safety Signs and Safety Signals Regulations 1996
- First Aid at Work Regulations 1981
- Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013
- HM Government Guidance – schools COVID-19 operational guidance  
<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance>

## Eden Documents

- 2021.08.12\_Education\_COVID-19\_Schools Visits\_1.4\_Risk Assessment
- COVID-secure School Visits to the Eden Project SOPs 120821
- Eden Education (site wide) Risk Assessment
- EP - Open model - Phase 5 (v1.0)
- ICE20-05 COVID-19 Ice Operations Risk Assessment
- ICE20-03 Schools and Play Sessions Risk Assessment