

**Job title:** Education Officer

**Job family:** Engagement, Learning & Entertainment **Job ref:** ELE022

### Job family definition

Roles within the Engagement, Learning and Entertainment job family focus upon the Eden experience, providing interpretation, activities, learning programmes, encounters and events, which engage, inspire and entertain, thus enhancing individuals' understanding, experience, skills and enjoyment.

### Role purpose

Promotes Eden's charitable mission through the delivery of educational workshops and activities, which provide exciting and interesting learning experiences for children, young people and their teachers.

### Key accountabilities

1.	Effectively delivers a variety of programmed workshops to Eden's learners: mainly school-age young people, and their teachers, communicating facts and information through a creative narrative and engaging learning activities – both on the Eden site and online.
2.	Contributes expert knowledge to the design and development of learning materials and educational resources.
3.	Liaises with teachers regarding specialist visits and projects, producing resources and learning materials for use in school, online and at Eden in order to support the young people's learning and to enhance their visit to Eden.
4.	Assists other teams across Eden, providing expertise in the areas of teaching and learning for sustainability, and working with younger audiences.
5.	Continually develops own professional knowledge and skills in the areas of teaching practice and education for sustainability whilst encouraging and supporting other members of the Education Team to do the same.
6.	Ensures Eden's bespoke educational facility and resources are presented to the required standard, providing a safe, secure and attractive learning environment for teachers, pupils and students.

## **Demands of the role**

<b>Education &amp; qualifications</b>	An honors degree in a relevant subject.
<b>Knowledge &amp; skills</b>	At least two years teaching experience in a school or similar learning environment. The jobholder will have acquired a thorough knowledge of educational theory, school curricula and Eden's educational aims and objectives. Teaching skills will incorporate the latest techniques and best practice.
<b>Decision- making</b>	Prioritises and organises work within the general framework of the schools programme. The majority of decisions will be familiar to the jobholder with complex or serious problems being referred to a senior member of staff.
<b>Resourcefulness</b>	Creative and adaptive thinking is required when formulating, developing and delivering learning activities, events and experiences. The jobholder contributes to the strategic planning of the schools team.
<b>People &amp; asset management</b>	Supports and coaches less experienced staff, students and trainees. Shared responsibility for safety, security and maintenance of educational props and resources and for maintaining safety and presentation standards within Eden's bespoke educational facility (AKA the Core).
<b>Communication &amp; visitor experience</b>	Continually interacts with young people and teachers, delivering a variety of learning experiences through planned workshops, activities and events. Engages young people by using the full range of teaching and communication techniques, in order to facilitate the learning process.
<b>Operational environment</b>	The role requires the jobholder to lead groups around the diverse environments of the Eden Project and to move furniture, props and resources when setting up workshops.
<b>Additional features</b>	Enhanced DBS criminal records check required.